

2023-2024 St. Margaret Mary School PTO
Meeting Agenda – April 9, 2024
7:00 pm – 7:55 pm

- I. Opening Prayer

- II. Principal Update – Mr. Read
 - a. PTO Dress down day – Thursday, April 11
 - b. Lots of events the next two months – keep checking the parent portal for calendar.
 - c. Eclipse viewing when well on April 8.
 - d. Spring play not happening but are working on a comedy named Hatshepsut.
 - e. ARK testing this week, April 8-12.
 - f. Star testing starting the last week in April.
 - g. Teacher Appreciation, May 6-10; PTO volunteered a catered lunch for teachers.
 - h. Will be celebrating Mrs. Andrews on Administrative Professionals Day (April 24th) and Nurse Appreciation Day (May 10th)
 - i. Little Valley playground construction to be completed by end of summer 2024.

- III. PTO Committee Reports
 - a. President (Colleen Sanders):
 - Restaurant Night – 3rd Tuesday of the Month
 - March 19, PJ Whelihan's - \$251 for school, restaurant gave a percentage of all sales, not just from folks who said they were from STMMS as attendance by STMMS was low.
 - April 16, none scheduled due to low participation the last few months.
 - Upcoming Events
 - Field trips – all buses requested; PTO paying for buses and admission costs
 - a. K: April 24, Hershey Gardens
 - b. 1-1 and 1-2: May 10, Hands-On-House and a park
 - c. 2-1 and 2-2: April 30, Wildwood Lake
 - d. 3-1: April 30, Indian Echo Cavern
 - e. 4-1: May 7, Fort Hunter
 - f. 5-1: April 29, State Museum
 - g. 6-1: April 24, Little Buffalo State Park
 - h. 7-1 and 7-2: May 7, Camp Hebron
 - i. 8-1: Sight and Sound
 - Grandparents' Day - April 19
 - a. PTO providing pizza, Caesar salad and chips for everyone.
 - b. 63 RSVP'd so far and more expected. RSVP due April 12th.
 - c. Recess and lunch with grandparents. Lunch will be extended to allow for grandparents more time to spend with their kids.
 - d. Exact times for each grade will be provided prior to April 19th.

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- Spring Festival, April 28 – see report below
- Talent Show, May 2 – try-outs April 17 and practice April 29, 3:00 – 4:15 pm; Mrs. Lazzari and Mrs. Butts in charge of this event.
- Follow up regarding parent suggestion to get a group of kids and parents together to do spring cleaning and plant flowers around the walkway and entrance to the gym – school board approved mulch and flowers for walkway and courtyard. Looking at this weekend (April 13) or next weekend to mulch. Looking for donations for new plants for that area. Erin Raub is leading this effort, feel free to contact her if you are interested in helping or donating flowers.
- Mrs. Long is retiring this year and Mrs. Kuntz from last year. PTO will provide a gift (possibly a religious medal and flowers or gift card) for both.
- End of year picnic – May 23. PTO provides main course (chicken) and grades were assigned donations. Mr. Read to looking into how it was done in the past and will follow up with details regarding this year’s picnic.
- Looking for volunteers for the following PTO positions:
 - President
 - Social Committee Chair (Amy McMullen has interest)
 - Fundraising Committee Chair (Shani Bowser has interest)
 - Spring Festival Committee Chair (Amy McMullen has interest)
 - Uniform Exchange
 - Outreach Coordinator (one person is interested, will follow up to see if she is still interested in this position)
- b. Vice President (Tina Ring):
 - No update
- c. Treasurer (Emily Nordfors):
 - Paid registration for National History Day, \$240.
 - Butter Braid fundraiser brought in ~\$900.
 - Paid K-4 field trip buses, \$1,300 with more field trip costs to come.
- d. Secretary (Tracey Mumma):
 - Please make sure your name is showing up in the participants list on zoom – either your first and last or your kid(s) so we can make sure your family is on the list for the dress down day.
 - Meeting minutes will be posted on the PTO page of the STMMS website and will include any relevant links (PTO page on STMMS webpage, volunteer clearance information, etc.).
- e. Hot Lunch (committee chair open):
 - Looking for volunteers, must have valid diocesan clearances. Please use this link to sign up to volunteer: <https://www.signupgenius.com/go/20F044AA8A729A5FA7-lunch>

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- f. Uniform Exchange (Caroline Krall and Amanda Barnes):
 - Drop off any unneeded uniforms at school. If you have any uniform needs, please fill out the request form:
https://docs.google.com/forms/d/1IqiAERi8N2UJ_DANyhp80UGy0w88hT7xOK2daYV_Gn4/edit
 - Pop up store in late April/early May for uniforms – dates TBD.
 - Looking for one person for next year to help out.
 - g. Social (Dana Dwyer):
 - This position open for next school year.
 - Egg Hunt and Breakfast with the Bunny occurred on March 30
 - h. Fundraising (Lycka D’Souza):
 - Checks are preferred over PayPal as there are now fees associated with PayPal.
 - Butter braids were delivery Tuesday, March 26. Thank you, Erin Rohacek for organizing this and Katie Driver for helping to distribute.
 - Next fundraiser – Shoes (gently used); \$1,000 – 100 bags of shoes, each bag holds 25 shoes (kids – adult); flyers and bags are being shipped to school. Dates – now through the end of May. Goal is 2,500 shoes = \$1,000 for school.
 - i. Outreach (Megan Harvey):
 - This position open for next school year.
 - No update
 - j. RaiseRight (formally known as SCRIP) (Mary Fox, Emily Nordfors, Kristin Moise):
 - Information on Scrip can be found at <http://stmmparishschool.org/Scrip>;
 - Updating information on website.
 - Rebates on tuition will go out week of April 15.
 - k. Spring Festival (Erin Morrison):
 - This position open for next school year.
 - April 28, 12:30 – 3:30 pm at Church parking lot
 - Potato Coup, Kristie’s Whistlestop, Critter Connection, Carnival Games, McDevitt Face painting, Sand Art table.
 - Volunteers needed to work games, set up. Sign up at:
<https://www.signupgenius.com/go/10C0F4FAAA822A3F58-48736303-spring?useFullSite=true#/>
- IV. Parent Questions and/or Concerns
- a. STMMS 5K will be May 4th at 8:30 am, link to registration is: <https://falconracetiming.com/event/st-margaret-mary-school-5k-harrisburg-pa-5/>
 - b. Spartan Spring, April 23: Mrs. Solomon is in charge of it this year. To register go to: <http://pledgestar.com/stmargaret>
 - c. April 16, Math and Science Day 6:30 – 8:00 pm, gym.

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- d. Mr. Read said school website is in final stages and being done by e-Catholic. New website should go live in the next few weeks.
- V. Other PTO Resources:
- a. Volunteer Clearances: website link for how to getting clearance to volunteer is: <http://www.stmmparishschool.org/e-files>.
 - b. Hot lunch – Wednesdays and Fridays
 - Pay for lunches at <http://ezschoolapps.com/>
 - Volunteers are needed to service lunch; shift is 10:50 am to 1:15 pm. You must have valid diocesan clearances and sign in at the office before supervising. Please use this link to sign up to volunteer:
<https://www.signupgenius.com/go/20F044AA8A729A5FA7-lunch>
 - c. Uniform Exchange Form: <https://forms.gle/rCpaYdg3fUupZVCw9>
 - d. Scrip Information: <http://stmmparishschool.org/Scrip>
 - e. PTO email address is stmmspto@gmail.com
 - f. PTO page of STMMS website is <http://stmmparishschool.org/PTO>
 - g. STMMS PTO has a Facebook page is named: St Margaret Mary School PTO
 - h. STMMS has a Facebook page is named: St Margaret Mary School
- VI. Closing Prayer
- VII. Next Meeting: Thursday, May 9, 2024 at 7:00 pm via Zoom